



**agriculture  
& rural development**

Department:  
agriculture  
& rural development  
**PROVINCE OF KWAZULU-NATAL**

**KWAZULU-NATAL DEPARTMENT OF AGRICULTURE AND RURAL  
DEVELOPMENT**

**Quotation No: R/S/1920/2302**

**SUPPLY, DELIVER AND ERECT FENCING AT THE KOKSTAD RESEARCH  
STATION IN HARRY GWALA DISTRICT.**

**NAME OF BIDDER: \_\_\_\_\_**

<b>COMPULSORY SITE BRIEFING DETAILS</b>	
<b>DATE</b>	<b>17 FEBRUARY 2020</b>
<b>MEETING ADDRESS/VENUE</b>	Department of Agriculture & Rural Development 1 Cedara Road, Cedara Auditorium
<b>TIME</b>	<b>11:00</b>

**1. PRE-QUALIFICATION CRITERIA**

**REQUIREMENT-CIDB Grading: 1 SQ/CE or above**

**Evaluation will be in terms of the 80/20 preference point system**

- **Local Content requirement**

**For more information, please contact the following official:**

**For: Technical Enquiries:  
SV Shamase  
039 727 2105**

**For: Quotations/SCM enquiries:  
Mrs Nokuphiwa Khoza  
033 343 8359**

**CLOSING DATE: 24 FEBRUARY 2020 TIME: 11:00 AM**



# agriculture & rural development

Department:  
agriculture  
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**PROVINCE OF KWAZULU-NATAL**

## INVITATION OF QUOTATION ABOVE R30,000.00

THIS FORM SHOULD BE COMPLETED IN DETAIL AND SHOULD BE ACCOMPANIED BY A **VALID TAX COMPLIANCE STATUS PIN AND VALID BBBEE VERIFICATION CERTIFICATE/AFFIDAVIT**

QUOTATION NUMBER: <b>R/S/1920/2302</b>	VALIDITY PERIOD OF QUOTATION..... Days (To be completed by the Supplier)
CLOSING DATE: <b>24/02/2020</b>	CLOSING TIME: <b>11:00</b>
DESCRIPTION(SPECIFICATION/S) OF ITEMS/ SERVICE REQUIRED: <b>SUPPLY, DELIVER &amp; ERECT FENCING AT HARRY GWALA DISTRICT</b>  <b>SEE SPEC ATTACHED.</b>	COMPANY NAME:  TEL NO: FAX NO:  CONTACT PERSON:  <b>CSD REG NUMBER</b> <b>MAAA.....</b>
DOES OFFER COMPLY WITH SPECIFICATION?	YES/NO (DELETE WHICH EVER IS NOT APPLICABLE)
DOES ARTICLE COMPLY WITH SABS SPECIFICATION? HAS IT BEEN INSPECTED BY SABS?	YES/NO YES/NO (DELETE WHICH EVER IS NOT APPLICABLE)
DELIVERY PERIOD AFTER INITIAL ORDER?	
IS THE PRICE FIRM	
WHERE ARE THE STOCK HELD? (PHYSICAL ADDRESS , PLEASE)	
QUOTATION PRICE INCLUDING VAT (VAT TO BE ADDED BY REGISTERED VAT VENDORS ONLY)	TOTAL: R .....
COMPANY OFFICIAL STAMP (COMPULSORY)	..... SIGNATURE OF BIDDER  ..... DATE
NUMBER OF PAGES DELIVERED BACK TO THE DEPARTMENT BY THE SUPPLIER	.....( Supplier to complete)

**N.B DOCUMENTS MUST BE DEPOSITED IN THE BID BOX AT SCM- DEPARTMENT OF AGRICULTURE 4 PIN OAK AVENUE HILTON QUARRY BOX. NO FAXED QUOTATIONS WILL BE ACCEPTED**

ATTENTION OF: **NOKUPHIWA KHOZA**

TEL: **033 343 8359**

**NB: THE ATTACHED SBD4 & SBD9 FORMS MUST BE COMPLETED IN FULL.  
THIS QUOTATION COVER PAGE MUST BE COMPLETED AND RETURNED WITH ALL YOUR QUOTATION DOCUMENTS.**

COMPANY NAME :  
 ADDRESS :  
 CONTACT PERSON :  
 CONTACT NUMBER :  
 FAX NUMBER :

LINE NO.	DESCRIPTION OR SPECIFICATION OF ITEM (Please be very specific and clear)	REQUIRED QUANTITY	UNIT PRICE EXCL. VAT		TOTAL PRICE	
			R	C	R	C
1.	Service provider to supply and erect 5,56km of galvanized 1,5m high nine (9) strand barbed wire boundary fence at Kokstad Research Station.					
2.	Please see Bid document, Costing sheet, specifications and a map attached.					
3.	A compulsory Bid briefing must be attended – details to be provided at a later stage.					
4.	By signing the bid document, you declare you have read and understood all the details and requirement of this bid document and the work to be executed.					
<b>* LABOUR (IF APPLICABLE)</b>						
<b>*DELIVERY (IF APPLICABLE)</b>						
<b>TOTAL</b>						
<b>*ONLY APPLICABLE TO VAT REGISTERED SUPPLIERS 15% VAT</b>						
<b>TOTAL PRICE</b>						

**\*VAT Registration No. (Supplier)** .....

**When Required (Requester):** Completed by 28 February 2020

**Where Required (Requester):** Kokstad Farm Services

**Contact details of requester:** Vincent Shamase

**TEL:** 039 727 2105

**(COMPULSORY)**

**COMPANY STAMP**

**PRICES ARE VALID FOR DAYS**

Mark one Box ( X )

**SIGNATURE** .....

**DATE** .....



**NINE STRAND BARBED WIRE FENCE WITH WOODEN POSTS 15M APART**

>>> **SUPPLY AND ERECTION** <<<

**BID DOCUMENT**

>>> **PROJECT: Kokstad Reaearch Farm**

**TABLE OF CONTENTS:**

No.	Section	Pages	Read / Complete
1.	Project Particulars and Specification	1-3	Read
2.	Bill of Quantities	4	Complete
3.	Drawing A1	5	Read
4.	Map of fence layout	6	Read

Appointment of a Service Provider to **SUPPLY AND ERECT**

**5,56**

kms of 9 strand barbed wire fence at

**Kokstad Reaearch Farm**

**1. Background:**

The fence is to be erected approximately

**3**

km from

**Kokstad**

**2. Specific Objective:**

Supply & deliver materials for and fully erect a 9- strand barbed wire fence of

**5560**

m length.

The fence must be erected in accordance with the specification in the attached drawing, Drawing A1.

**3. Scope of Works**

Supply all materials for and erect a 1.5m high 9-strand barbed wire fence.

The following services are required:

- 3,1 Supply: - of the specified materials listed in the Estimated Bill Of Quantities, Appendix 1, or as amended by Bidder based on actual measurements & Dept agreement.
- 3,2 Delivery: - of all materials to **Kokstad Reaearch Farm** and fencing sites
- 3,3 Erection:
  - according to the attached map, showing the **fencing perimeter**
  - according to the Departmental Specifications in the attached drawing, Drawing A1.
  - providing all equipment required for fence erection, **including tensioners**
  - sourcing of at least 50% unskilled labour from the local community.
- 3,4 Inspection and reporting:
  - Weekly inspection reports of progress must be submitted on Monday morning to the Farm Manager.
  - On site inspections will be conducted by Departmental staff to check all completed work before any payments can be made
  - The contractor is responsible to check that the tendered distance and estimated material BoQ is correct before procuring the specified fencing material.
  - The contractor will only be paid for the distance fully fenced as per specifications.
  - > NO payments will be made for material delivered ONLY, but partial claims can be made for fencing elements that have been correctly installed without the fence
  - > If the payment amount increases due to a longer distance to be fenced, Contingencies will be used to cover the difference in cost.
  - > If the total distance eventually fenced, is found to be less than the initially measured distance, payments will ONLY be made for the actual distance fenced.
  - > Accurate (GPS verified) distances of all erected fences are to be kept by the service provider.
  - > **No claims for work done can be submitted if the payment would exceed the original order amount, prior permission for a Variation Order is required**
  - > The contractor is solely responsible for the safe keeing and security of the fencing material and equipment bought.
  - > Site meetings and project steering committee meetings to be held when necessary and minutes to be kept by the SP

**4. Deliverables:**

- 4,1 Supply of fencing materials and
- 4,2 Construction of the fence according to the specifications provided in Drawing RDN/2014/01/FEN. If this drawing was not attached to the tender documents, it is the contractor's responsibility to obtain the drawing before submitting the tender. Failure to erect the fence according to the Departmental specification will result in the contractor having to re-install the fence at his/her own expense.
- 4,3 Weekly written progress reports to the Farm Manager, outlining progress, daily activities and quantities of materials used.
- 4,4 Submission of full closeout report including materials used, job opportunities created in EPWP format for the duration of the project.
- 4,5 Attendance of steering committee meetings and the provision of minutes if called for.
- 4,6 The contract requires a minimum delivery of 2 km of completed fencing per week.
- 4,7 Site clearing and clean-up after completion of the fencing project - NOTE: all off-cuts wire bits and pieces to be gathered by workers in containers to be provided by the contractor.

**5. Competence and Expertise:**

It is essential that the work be carried out by fully competent personnel with proven experience in fencing and Project Management.

- 5,1 Competency:
  - only bidders with proven ability to complete 2 km per week shall be considered.
  - bidders are required to provide an implementation plan including time frames from start to finish - please attach to your Bid document.
  - failure to provide a program will invalidate the bid.
- 5,2 Labour:
  - \* skilled and semi-skilled labour only to be provided by the contractor. At least 50% unskilled labour is to be sourced from the local community.
- 5,3 Site supervision
  - \* Project Manager/Technician on site to supervise work done, quality control and certify work for payment.
- 5,4 Payments
  - At least seven part payments are recommended and contractors are encouraged to indicate as such when being notified of being awarded the work. Estimated time for payment, if all payment documents are correct and submitted, is 31 calender days.
  - A 10% retention will be withheld on all claims to be paid out at Works completion (5%) and Final completion (5%) after 3 months.
- 5,4 Bid Format:
  - All documents in the bid document are to be completed. All quotations and claims must include VAT.

## BID DOCUMENT

### >>> PROJECT:

### Kokstad Reearch Farm

#### 6. Validity Period for Bid:

Bids shall remain valid for a period of 90 days from the date that the bid closes.

#### 7. Compulsory Pre-Bid Tender Meeting:

A compulsory pre-bid site meeting will be held with prospective bidders. Failure to attend this meeting will invalidate the bid.

#### 8. Site Hand Over to the Contractor:

The contractor will be introduced to relevant Research Station staff following the awarding of the tender. The site will be handed over to the contractor who will control the site for the duration of the project. The contractor will be responsible for the administration, control and security for the site. It is up to the contractor to arrange insurance as (s)he is responsible for and theft or damage that occurs on site and will have to pay for any repairs or replacements.

#### 9. Water and Electricity:

There is no piped water and electricity on site. The contractor shall make the necessary arrangements for the provision of any water and electricity. Any cost to acquire water and electricity must be added to the bid amount as no extra funding will be received.

#### 10. Housing of Contractor's Employees:

No housing is available for the contractors employees and the contractor shall make arrangements to and from site. It is up to the contractor to arrange any short term accommodation needed. The contractor is responsible for any financial expenses for housing his/her workers.

#### 11. Underground Cables and Pipes:

If such services are discovered, immediate notification must be made to the Employer and all work in the vicinity will cease until it is safe to continue. If the contractor damages any underground pipes or cables such damage will be repaired as soon as it is safe and possible by the contractor.

#### 12 Insurance and safety

As employer, the contractors shall be responsible for the following:

- i) Registration with the Compensation Commissioner and compliance with the Occupation, Health and Safety (OHS) Act with regard to insurance.
- ii) Insurance against damage, destruction or loss.
- iii) Public Liability insurance.

#### 13. Technical/Material Specifications:

Refer to Bill of Quantities and Drawings .

- 13.1 All existing steel poles, which are still well secured, must be used as is. Wooden poles must be used in-between steel poles to improve strenght. Spacing wooden poles: 15m. Droppers at 3.0m. 4 droppers in between 2 poles. Some standards may be required in very rocky areas.**
- 13.2 However, in slopy areas the distance between poles will be shorter as to allow for the botton strand to be no more than 150mm above the lowest point under the fence**
- 13.3 10% maximum deviation (1.5m/0.3m) from the specified spacings will be allowed.**
- 13.4 Where not needed, all old standards, droppers and barbed wire must be removed. All wire clippings from old and new fencing material must be picked up.**
- 13.5 No littering, fishing, poaching, hunting and open fires are allowed.**
- 13.6 Boxes: Box length to be 1.05m (half a pole length).**
- 13.7 Concrete work:**
- > Concrete footing for straining box poles (15 MPa (1:3:4) /19mm. Dimensions: (300 x 300 x 600mm)) >>
  - > Concrete footing for corner box poles (15 MPa (1:3:4) /19mm. Dimensions: (300 x 300 x 600mm)) >>
  - > Concrete footing for gate posts (15 MPa (1:3:4) /19mm. Dimensions: (300 x 300 x 600mm)) >>
- 13.11 Soil compaction around pole bases :** Normal manual force against the poles must be absorbed.
- 13.12 Straining:** All strands of barbed wire are to be strained using appropriate straining equipment. If the fence is pulled down, it must recover to it's original position.
- 13.14 As a theft preventative measure, all binding wire, barbed wire, droppers and standards must be colour coded/dunked in paint.**
- Method of colourcoding/dunking:**
1. Steel droppers and standards: must be dunked at their top ends for at least 600mm length
  2. Binding and barbed wire: must be dunked up to 50% of the roll held on its side. **This will secure that the entire strand will have paint markings from beginning to the end.**
- 13.15 > Procedure to be used.**
1. Clean the new binding and barbed wire of oil by dunking 50% of each roll in a water-based Degreaser product, let excess Degreaser run off.
  2. While still wet, dunk and rinse the same area of each roll of wire in clean water, allow the water to run off and the wire rolls to **completely dry off!**
  3. When wire rolls are completely dry, dunk the degreased areas in a **highly visible metal etching prlmer (white) or road paint**, thinned down to a 50% solution with Thinners.
  4. In all cases, paint must be allowed to drain and drip off before allowing it to dry.
  5. Questions on the colour coding of the fencing material will be entertained at the site briefing.
  6. The dunking of the fencing material will NOT be allowed to be done on the Farm - the fencing materail must be delivered dunked already and ready for use.
  7. **Colour coded fencing material to be inspected before installation**
- 13.19 Exposed Surfaces :** All exposed surfaces where poles have been sawed off are to be painted with creosote.

#### 14. Timetable/Timing:

The contractor must be on site and commence construction no later than 1 week after on order has been received. Where more than 1 payment is required, the contractor must indicate the number of part payments (at least 7) that will be required in the tender documents. Claims for work completed and verified, can be submitted, based on Section(s) completed.

#### 15. Management Arrangements and Reporting Requirements:

Refer to the Farm Manager. Any matters or complaints should be directed to the Farm Manager.

#### 16. Evaluation Criteria:

The following minimum CIDB designations are required:

9 strand barbed wire farm fencing < 7km:	1SQ/CE
9 strand barbed wire farm fencing 8-20km:	2SQ/CE
9 strand barbed wire farm fencing> 20km:	3SQ/CE

**TABLE 1A: Minimum CIDB designation requirements per length of fencing bracket**

Award of work to the successful bidder will be based on Price, Departmental Goals (i.e. preference points as per ZNT 30 attached) and functionality.

#### 16.1 Compliance:

- i) All information and documentation required in the Specification, eg. Certificates.
- ii) All information required in the bid document must be accurate and duly completed, including all the appropriate signatures. This includes the submission of required / requested documentation eg. **valid tax certificate, ZNT 30 etc.**
- iii) Failure to comply with any of the requirements will invalidate the bid.



## BID DOCUMENT

### >>> PROJECT:

### Kokstad Reearch Farm

#### 16.2 The 80/20 and 90/10 Preference Points System

(i) Depending on the bid value either the **80/20** (for bids up to R 50,000,000) or the **90/10** point preference point system (for bids of R 50,000,000 and more) shall be applied. Qualifying for preferential points is entirely based on the B-BBEE status of the bidder as explained below.

#### (ii) CALCULATION OF POINTS FOR ATTAINING THE B-BBEE STATUS LEVEL

This will be done in accordance with the "PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 05 OF 2000 AND REGULATION OF 2011".

Points will be awarded to a bidder for attaining the B-BBEE status level contributor.

Below is the table illustrating points to be allocated at different levels.

B-BBEE Status Level of contributor	Number of points (80/20 system)	Number of points (90/10 system)
1	10	20
2	9	18
3	8	16
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant bidder	0	0

*TABLE 1B: Preference points per BBEE status level*

#### >>>> PLEASE NOTE:

Bidders are required to, together with their bids, submit original and valid B-BBEE Status Level Verification Certificates or certified copies thereof to substantiate their B-BBEE rating claims. Bidders who do not submit B-BBEE Status Level Verification Certificates do not qualify for preference points for B-BBEE but will not be disqualified from the bidding process for non-compliance in this regard.

#### (iii) FUNCTIONALITY

Functionality will be assessed separately from the 90/10 or 80/20 formula. The first stage will be the assessment of functionality upon which the Bidders who score less than 65% for functionality will not be considered further.

The second stage will be the assessment and evaluation of Bidders in terms of 90/10 or 80/20, where 90 (80) points shall be used for pricing scores only and the 10 (20) points for BBEE status. See Tables 2 and 3 for Evaluation Guidelines and Criteria respectively.

Submissions will be scored using the below scoring table. This bid will be evaluated on functionality which will determine the capability, ability and capacity of the prospective bidders to provide the required goods or services for the department. A minimum score of 65% must be obtained by the bidder in order to qualify to be evaluated further for price.

**TABLE 2: GUIDELINES FOR EVALUATION**

CRITERIA	GUIDELINES FOR EVALUATION
<b>ABILITY</b> 👉 <i>Capacity</i>	Bidders to provide proof of current capacity and ability to: Implement the design and specifications to the standard as directed in the technical specifications.
<b>CAPABILITY</b> 👉 <i>Competency</i> 👉 <i>Experience</i>	Demonstration of competency to render the required service & providing proof of registration with the CIDB (For min. CIDB designation requirements see Table 1A) Bidders to provide evidence of similar projects completed recently i.e. not less than 2 projects and not more than 5 projects in the past 5 years.
<b>METHODOLOGY</b>	Provide a short description of your intended implementation methodology indicating time frames to complete the work.
<b>NOTE:</b> In order to ensure meaningful evaluation, bidders must submit detailed information in substantiation of the evaluation criteria mentioned.	

**TABLE 3: ASSESSMENT CRITERIA FOR THE EVALUATION OF THE FUNCTIONALITY**

EVALUATION MATRIX		Points %	Score
1	Financial viability of the bidder: Submission of a letter of good standing from a recognized financial institution	10	
2	Submission of short CV's of key personnel.	20	
3	<ul style="list-style-type: none"> <li>• Demonstration of competency to render the required service (e.g. CIDB registration certificates),</li> <li>• Providing proof of Insurances,</li> <li>• Proof of compliance with Labour legislation (enrolment of staff for Workman's compensation/UIF, Occupational Health &amp; Safety Act.</li> </ul>	10 5 10	
4	Demonstrable experience of the prospective service provider's engagement in similar work: <ul style="list-style-type: none"> <li>• Submission of list of 2 - 5 projects in the last 5 years with values and extent of involvement and contact details of referees.</li> <li>• Documentary proof such as reference letters/CIDB assessments indicating value and period of the contract.</li> </ul>	25 10	
5	Submission of a short description of the intended implementation methodology indicating time frames to complete work.	10	
<b>TOTAL</b>		<b>100%</b>	

## BID DOCUMENT

**>>> PROJECT:**

**Kokstad Reearch Farm**

**16.3 General:**

The Department of Agriculture and Rural Development is an equal opportunity, affirmative action employer. It shows the same commitment to those who wish to provide services to the Department via the procurement process. This does not preclude the formation of consortiums or the inclusion of proposals on how this project can be used to further the aims of transformation. The actual price quoted, including VAT, will be used for issuing of an order to the successful bidder. You must provide for all items in Appendix 1 as the unit rates quoted will be applied for calculation of the amount claimable.

**17. Payment Schedule:**

Claims for work that has been completed can be made according to the following payment shedule:

Number:			Approximate %
1	Site Establishment:	5% of Project cost, excluding Contingencies.	5%
2	Section A completed	Pro-rata payment, excl. 1, 7 & other sections.	10%
3	Section B completed	Pro-rata payment, excl. 1, 7 & other sections.	30%
4	Section C completed	Pro-rata payment, excl. 1, 7 & other sections.	27%
5	Section D completed	Pro-rata payment, excl. 1, 7 & other sections.	23%
7	Retention	5% of Project cost, excluding Contingencies.	5%
			100%

A 5% retention will be kept for 3 months after works have been completed to make sure that the standard of work that has been done is satisfactory.

**18. Enquiries:**

J Van Rensburg	District Manager	Contact Number	033 355 9328
SV Shamase	Project manager	Contact Number	0769410338

### 19) CONTRACTOR'S EXPERIENCE

**Please Note: It is compulsory to fill this form in and return it with your bid. Failure to do so will result in your bid being disqualified!**

**A) Previous work experience:**

Have you completed projects of a similar nature in the past 5 years?

YES

NO

Preference will be given to contractors with previous fencing experience. It is therefor in your own interest to provide relevant information as requested below.

**B) List no more than 5 previous fencing projects erected:**

Name of Project	Project Value	Reference/Contact	Contact Number	Length of Fence
1				
2				
3				
4				
5				

**C) Indicate the [number of ] and appropriate type of fences erected in the past 5 years:**

> Barbed wire [ ]      > Hinged joint [ ]      > Security [ ]      > Electrical [ ]      Diamond mesh [ ]      > Game fence [ ]      > Other: [ ]  
Specify:

**D) In what capacity were you involved in the fencing projects?**

(Tick the appropriate box)

Contractor	Sub-contractor	Employee	Material supply only	Other:
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**E) What was your role in the fencing projects?**

(Tick the appropriate box)

Owner of business	Site Foreman	Skilled labourer	General labourer	Other:
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**F) Capacity to erect fencing**

Which option mostly applies to you ?

Yes / No

1) I currently have one or more teams employed by my company that can erect fences	
2) I have access to temporary labourers with fencing experience which I will employ	
3) I will have to source labourers to erect the fence and labourers will require training	
4) I plan to source an experienced fencing sub-contractor to erect the fence	

**G) Declaration**

I hereby verify that all of the information given above is true.

Signed by: \_\_\_\_\_ Date \_\_\_\_\_ Company stamp \_\_\_\_\_

## BID DOCUMENT

**>>> PROJECT: Kokstad Reearch Farm**

### APPENDIX 1: ESTIMATED BILL OF QUANTITIES

**FOR THE SUPPLY OF MATERIALS FOR AND ERECTION OF A  
NINE STRAND BARBED WIRE FENCE WITH WOODEN POSTS 15M APART**

*Version 2.1 -November 2019*

Project: **Kokstad Reearch Farm**  
 Fence Perimeter = **5,560** km  
 District **Harry Gwala**  
 Contact Person **SV Shamase**  
 Contact Number **0769410338**

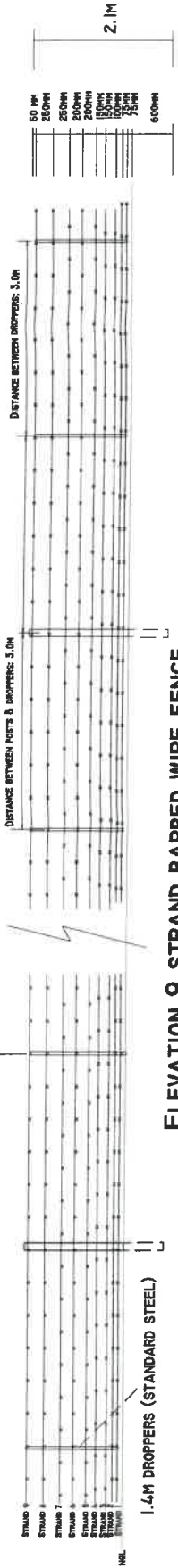
No.	Item Description General:	Quantity Required		Unit Price	Total Cost
1	Site establishment.	Sum	1		
2	Site Clearing: Before and after fence erection. Removal of any existing fencing material: Roll, stack and transport to office Bush clearing might be required.	Sum	1		
<b>Materials:</b>					
3	Fully Galvanized barbed wire 1.6mm diameter High Tensile Double Strand - 845m per roll Fully Galvanized Class	66	Roll(s)		
4	2.1m Standard Creosote Poles Pressure treated, SABS approved 100 - 125mmØ	629	Poles		
5	1,8m Steel Standards	200	Standards		
6	1.4m steel ribbed droppers	1571	Droppers		
7	Galvanized Wire Staples 3.15 x 32mm 500g packs	44	Pack(s)		
8	<b>Gate:</b> 900 (w) x 1200 (h)mm pedestrian gate Hot dip galvanized finish 40 - 50mm diam pipe frame wall thickness of 1.6mm min Hinge eye bolts, include chain	0	Gate(s)		
9	<b>Gate:</b> 3600 (w) x 1200 (h)mm Vehicle farm gate Hot dip galvanized finish 40 - 50mm diam pipe frame wall thickness of 1.6mm min Hinge eye bolts, include chain	0	Gate(s)		
10	<b>Gate:</b> 2400 (w) x 1200mm (h) tractor gate (2 frames per gate, HDG finish, 40-50mm diam.pipe frame, wall thickness 1.6mm min - hinge eye bolts - include chain	8	Gate frames		
11	8 gauge straining wire, 4mm diam, 5kg(50m) rolls Fully Galvanized Class	29	Roll(s)of 5kg		
12	12 ga binding wire, 2.5mm diam, 5kg (130m) roll Fully Galvanized Class	13	Roll(s)		
13	Erection Cost	Sum	5,560 km		
14	Transport Cost, including loading, delivery and off-loading at Research Station and fencing sites	Sum	1		
15	Portland Cement 32.5N (min) . Packets of 50 kg	No.	81		
16	River Sand	m <sup>3</sup>	7		
17	Stone 13mm	m <sup>3</sup>	10		
18	Colour coding of wires, standards and droppers as per sections 13.14 and 13.15 above (*)	Sum	1		
<b>SUB-TOTAL EXCLUDING CONTINGENCIES</b>					
19	<b>CONTINGENCIES 10% OF SUB-TOTAL</b>	<b>Sum</b>	<b>1</b>	<b>&gt;&gt;&gt;</b>	
<b>SUBTOTAL INCLUDING CONTINGENCIES</b>					
<b>VAT 15%</b>					
<b>TOTAL</b>					

\* This item is optional and may not always be required. The requirement of this item will be discussed during the bid briefing.

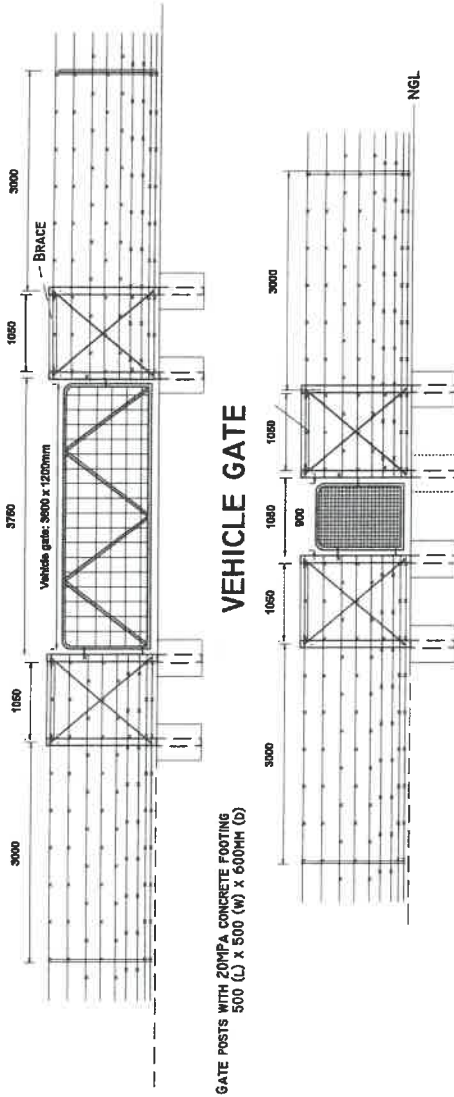
>> NOTE: This Bill of Quantities must be read in conjunction with DRAWING RDN/2014/01/FEN



DISTANCE BETWEEN THE POSTS: 15.0M



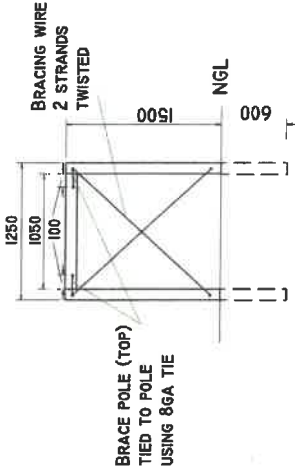
**ELEVATION 9 STRAND BARBED WIRE FENCE**



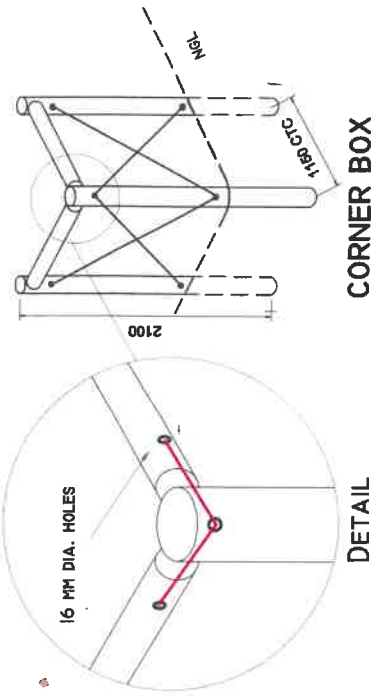
**VEHICLE GATE:**  
 3600 X 1200MM <->  
 40-50MM DIAH. PIPE FRAME <->  
 WALL THICKNESS 1.6MM MIN <->  
 MESH CLOSURE <->  
 HINGE EYE BOLTS <->  
 INCLUDE CHAIN >-<

**PEDESTRIAN GATE:**  
 1200 X 900MM <->  
 40-50MM DIAH. PIPE FRAME <->  
 WALL THICKNESS 1.6MM MIN <->  
 STEEL MESH CLOSURE <->  
 HINGE EYE BOLTS ON POLE <->  
 INCLUDE CHAIN >-<

**ALL POLES**  
 2.1M X 100-125MM DIAMETER



**STRAINING BOX DETAIL**



NOTE: CORNER BOX IS SIMILAR TO STRAINING BOX. USE 3 POLES AND 2 TOP BRACES

**CORNER BOX**

**PEDESTRIAN GATE**

- NOTES:**
- POLES PRESSURE TREATED CREOSOTED (NOT PAINTED ON) 2.1M X 100 -125MM DIAMETER.
  - DROPPERS ARE STANDARD STEEL 1.4M LONG.
  - BARBED WIRE GALVANIZED, 1.6MM DIAMETER, DOUBLE STRAND - 845M ROLL.
  - THE FENCE SHOULD BE SECURED ONTO THE HARDWOOD POSTS AND BOXES BY MEANS OF 3.15 X 32 MM STAPLES.
  - THE STAPLES ARE TO BE INSTALLED OVER THE HORIZONTAL WIRES AT A 45 DEGREE ANGLE.
  - POLES TO BE PLACED IN HOLES 600MM DEEP AND VERY WELL COMPACTED WITH SOIL IN LAYERS (MAXIMUM SOIL LAYERS 100MM).
  - POLES ARE 15 M APART.
  - SANDY SOILS REQUIRE A REFILL OF SOIL CRETE = 10 %SOIL/CEMENT MIX.
  - DROPPERS 3 M APART (4 DROPPERS BETWEEN POLES).
  - DROPPERS TIED TO EACH STRAND WITH 12GA TIE WIRE.
  - HOLES DRILLED THROUGH POLES AS SHOWN FOR TIES ON INSERT IN DRAWING.
  - BOXES BRACED WITH DIAGONAL DOUBLE 8 GA WIRE STRANDS TWISTED TO TENSION.
  - ONE BOX EACH SIDE OF GATE. DOUBLE BOX AT CORNERS. ADDITIONAL BOXES AS REQUIRED OR EVERY LENGTH OF BARBED WIRE (MAX 100M APART).
  - PEDESTRIAN GATE - 0.9 X 1200 M.
  - BRACE OR "BOX" 1.05M WIDE. CUT ONE POLE IN HALF FOR TOPS.
  - MOTOR VEHICLE GATE - 3.6 X 1.2 M.
  - TENSION ON STRANDS MUST BE ADEQUATE USING WIRE STRAINER. ANCHOR END OF WIRE ON BOX BEFORE STRAINING .
  - NOTE: 7.2 ROLLS OF BARBED WIRE ARE REQUIRED PER KILOMETER OF FENCE.

**DEPARTMENT OF AGRICULTURE & ENVIRONMENTAL AFFAIRS**  
**ENGINEERING SERVICES**  
 PRIVATE BAG 26005, MILTON 3245  
 TEL: 035-9458300, FAX: 035-9438445

**CAD FILE NAME :**  
 NINE STRAND FENCE  
 15m POLE SPACING  
**DRAWING REFERENCE**  
 RDN/2014/01/FEN

**Drawn by: Robert de Neef**  
**Date: 16 January 2014**  
**Approved by: Erwin Kooch**

**NINE STRAND FENCE WITH 15 M POLE SPACING**



# Kokstad Research Farm



**KINDLY COMPLETE PLEASE!!!**

**SBD 4**

**DECLARATION OF INTEREST**

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.1 Full Name of bidder or his or her representative: .....

2.2 Identity Number: .....

2.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>): .....

2.4 Company Registration Number: .....

2.5 Tax Reference Number: .....

2.6 VAT Registration Number: .....

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

<sup>1</sup>"State" means -

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

<sup>2</sup>"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.



**KINDLY COMPLETE PLEASE!!!**

2.7 Are you or any person connected with the bidder presently employed by the state? **YES / NO**

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member: .....  
Name of state institution at which you or the person connected to the bidder is employed : .....  
Position occupied in the state institution: .....

Any other particulars:  
.....  
.....  
.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES / NO**

2.7.2.1 If yes, did you attached proof of such authority to the bid document? **YES / NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....  
.....  
.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**

2.8.1 If so, furnish particulars:

.....  
.....  
.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**



**KINDLY COMPLETE PLEASE!!!**

2.9.1 If so, furnish particulars.

.....  
 .....  
 .....

2.10 Are you, or any person connected with the bidder, YES/NO  
 aware of any relationship (family, friend, other) between  
 any other bidder and any person employed by the state  
 who may be involved with the evaluation and or adjudication  
 of this bid?

2.10.1 If so, furnish particulars.

.....  
 .....  
 .....

2.11 Do you or any of the directors / trustees / shareholders / members YES/NO  
 of the company have any interest in any other related companies  
 whether or not they are bidding for this contract?

2.11.1 If so, furnish particulars:

.....  
 .....  
 .....

**3 Full details of directors / trustees / members / shareholders.**

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Persal Number

**KINDLY COMPLETE PLEASE!!!**

**4 DECLARATION**

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.  
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF  
PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION  
PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

May 2011

## DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

### 1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

**The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial\\_development/ip.jsp](http://www.thedti.gov.za/industrial_development/ip.jsp) at no cost.**

1.6 A bid may be disqualified if –

- (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
- (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

## 2. Definitions

- 2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals;
  - 2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);
  - 2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
  - 2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
  - 2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).
  - 2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
  - 2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
  - 2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and
  - 2.9. **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.
3. **The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:**



Description of services, works or goods

Stipulated minimum threshold

Fencing (steel, structures, Poles)

100 %

\_\_\_\_\_ %

\_\_\_\_\_ %

4. Does any portion of the services, works or goods offered have any imported content?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- 4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za).

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

5. Were the Local Content Declaration Templates (Annex C, D and E) audited and certified as correct?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- 5.1. If yes, provide the following particulars:

- (a) Full name of auditor: .....
- (b) Practice number: .....
- (c) Telephone and cell number: .....
- (d) Email address: .....

(Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)

6. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

**LOCAL CONTENT DECLARATION**  
**(REFER TO ANNEX B OF SATS 1286:2011)**

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO.** .....

**ISSUED BY:** (Procurement Authority / Name of Institution):  
 .....

**NB**

1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thdti.gov.za/industrialdevelopment/ip.jsp>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, ..... (full names),  
do hereby declare, in my capacity as .....  
of .....(name of bidder  
entity), the following:

(a) The facts contained herein are within my own personal knowledge.

(b) I have satisfied myself that:

- (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (ii) the declaration templates have been audited and certified to be correct.

(c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

**If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.**

**The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.**

(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_

**DATE:** \_\_\_\_\_





## Annex D

### Imported Content Declaration - Supporting Schedule to Annex C

(D1) Tender No. \_\_\_\_\_  
 (D2) Tender description: \_\_\_\_\_  
 (D3) Designated Products: \_\_\_\_\_  
 (D4) Tender Authority: \_\_\_\_\_  
 (D5) Tendering Entity name: \_\_\_\_\_  
 (D6) Tender Exchange Rate: \_\_\_\_\_ Pula \_\_\_\_\_

Note: VAT to be excluded from all calculations

EU R 9.00      GBP R 12.00

#### A. Exempted Imported content

Calculation of imported content										Summary	
Tender item no's	Description of imported content	Local supplier	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Exchange Rate	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Exempted imp value
(D7)	(D8)	(D9)	(D10)	(D11)	(D12)	(D13)	(D14)	(D15)	(D16)	(D17)	(D18)
<b>(D19) Total exempt imported value</b>											

This total must correspond with Annex C - C 21

#### B. Imported directly by the Tenderer

Calculation of imported content										Summary	
Tender item no's	Description of imported content	Unit of measure	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Total Imported value
(D20)	(D21)	(D22)	(D23)	(D24)	(D25)	(D26)	(D27)	(D28)	(D29)	(D30)	(D31)
<b>(D32) Total Imported value by tenderer</b>											

#### C. Imported by a 3rd party and supplied to the Tenderer

Calculation of imported content										Summary	
Description of imported content	Unit of measure	Local supplier	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Quantity Imported	Total Imported value
(D33)	(D34)	(D35)	(D36)	(D37)	(D38)	(D39)	(D40)	(D41)	(D42)	(D43)	(D44)
<b>(D45) Total Imported value by 3rd party</b>											

#### D. Other foreign currency payments

Calculation of foreign currency payments				
Type of payment	Local supplier making the payment	Overseas beneficiary	Foreign currency value paid	Tender Rate of Exchange
(D46)	(D47)	(D48)	(D49)	(D50)

Summary of payments  
Local value of payments  
(D51)

Signature of tenderer from Annex B \_\_\_\_\_

(D52) Total of foreign currency payments declared by tenderer and/or 3rd party

(D53) Total of Imported content & foreign currency payments - (D32), (D45) & (D52) above

Date: \_\_\_\_\_

This total must correspond with Annex C - C 23

## Annex E

### Local Content Declaration - Supporting Schedule to Annex C

(E1)	Tender No.	
(E2)	Tender description:	
(E3)	Designated products:	
(E4)	Tender Authority:	
(E5)	Tendering Entity name:	

**Note: VAT to be excluded from all calculations**

Local Products (Goods, Services and Works)	Description of Items purchased	Local suppliers	Value
	(E6)	(E7)	(E8)
<b>(E9) Total local products (Goods, Services and Works)</b>			

(E10) **Manpower costs** (Tenderer's manpower cost)

(E11) **Factory overheads** (Rental, depreciation & amortisation, utility costs, consumables etc.)

(E12) **Administration overheads and mark-up** (Marketing, insurance, financing, interest etc.)

**(E13) Total local content**

This total must correspond with Annex C - C24

**Signature of tenderer from Annex B**

Date: \_\_\_\_\_

## CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids<sup>1</sup> invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

<sup>1</sup> includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

\_\_\_\_\_ (Bid Number and Description)

in response to the invitation for the bid made by:

\_\_\_\_\_ (Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:  
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

- (a) has been requested to submit a bid in response to this bid invitation;
- (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
- (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

**SBD 9**

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**

Js814w 2

**OFFICIAL BRIEFING SESSION/SITE INSPECTION CERTIFICATE**

N. B.: THIS FORM IS ONLY TO BE INCLUDED AND COMPLETED WHEN APPLICABLE TO THE BID.

Site/building/institution involved: .....

Bid No: .....

Service: .....

\*\*\*\*\*

THIS IS TO CERTIFY THAT (NAME): .....

ON BEHALF OF: .....

VISITED AND INSPECTED THE SITE ON..... (DATE)

AND IS THEREFORE FAMILIAR WITH THE CIRCUMSTANCES AND THE SCOPE OF THE SERVICE TO BE RENDERED.

.....  
**SIGNATURE OF BIDDER OR AUTHORISED REPRESENTATIVE**  
(PRINT NAME)

**DATE:** .....

.....  
**SIGNATURE OF DEPARTMENTAL REPRESENTATIVE**  
(PRINT NAME)

.....  
**DEPARTMENTAL STAMP:**  
(OPTIONAL)

**DATE:** .....